

## Administrative Payroll Schedule 2025

Pay Period	Payroll Period Dates		Overtime Dates		Pay Date
20	12/19/2024	01/01/2025	12/05/2024	12/18/2024	01/15/2025
21	01/02/2025	01/15/2025	12/19/2024	01/01/2025	01/29/2025
22	01/16/2025	01/29/2025	01/02/2025	01/15/2025	02/12/2025
23	01/30/2025	02/12/2025	01/16/2025	01/29/2025	02/26/2025
24	02/13/2025	02/26/2025	01/30/2025	02/12/2025	03/12/2025
25	02/27/2025	03/12/2025	02/13/2025	02/26/2025	03/26/2025
26	03/13/2025	03/26/2025	02/27/2025	03/12/2025	04/09/2025
01	03/27/2025	04/09/2025	03/13/2025	03/26/2025	04/23/2025
02	04/10/2025	04/23/2025	03/27/2025	04/09/2025	05/07/2025
03	04/24/2025	05/07/2025	04/10/2025	04/23/2025	05/21/2025
04	05/08/2025	05/21/2025	04/24/2025	05/07/2025	06/04/2025
05	05/22/2025	06/04/2025	05/08/2025	05/21/2025	06/18/2025
06	06/05/2025	06/18/2025	05/22/2025	06/04/2025	07/02/2025
07	06/19/2025	07/02/2025	06/05/2025	06/18/2025	07/16/2025
08	07/03/2025	07/16/2025	06/19/2025	07/02/2025	07/30/2025
09	07/17/2025	07/30/2025	07/03/2025	07/16/2025	08/13/2025
10	07/31/2025	08/13/2025	07/17/2025	07/30/2025	08/27/2025
11	08/14/2025	08/27/2025	07/31/2025	08/13/2025	09/10/2025
12	08/28/2025	09/10/2025	08/14/2025	08/27/2025	09/24/2025
13	09/11/2025	09/24/2025	08/28/2025	09/10/2025	10/08/2025
14	09/25/2025	10/08/2025	09/11/2025	09/24/2025	10/22/2025
15	10/09/2025	10/22/2025	09/25/2025	10/08/2025	11/05/2025
16	10/23/2025	11/05/2025	10/09/2025	10/22/2025	11/19/2025
17	11/06/2025	11/19/2025	10/23/2025	11/05/2025	12/03/2025
18	11/20/2025	12/03/2025	11/06/2025	11/19/2025	12/17/2025
19	12/04/2025	12/17/2025	11/20/2025	12/03/2025	12/31/2025
20	12/18/2025	12/31/2025	12/04/2025	12/17/2025	1/14/2025

### Time & Attendance Deadlines

UUP and M/C Employees: Monthly Time Sheets are due by the 7th of the following month.

CSEA Employees: Biweekly Time Sheets are due by the Friday after pay day.

Time & Attendance website: [www.suny.edu/time](http://www.suny.edu/time)