ACADEMIC INFORMATION

Requirements for Graduation
To graduate, a degree candidate must complete required course work within the program chosen at the time of matriculation into the program and must meet the minimum total number of semester hours required for the relevant degree.

Each program curriculum listed in the college catalog includes both the general and technical components necessary for completion of degree requirements.

Certain minimum requirements which may differ from program to program must be met in the liberal arts and sciences. Please refer to specific programs for more information.

Graduation Dates
• Morrisville State College will graduate students and issue diplomas in May, August and December.
• Students graduating from a program of study must be enrolled in that curriculum by the end of the administrative add/drop period in the semester they plan to graduate.
• Students receiving an “I” grade on a course required for graduation are eligible to graduate in the semester the “I” changes to a grade.
• Students using transfer credits to complete degree requirements shall be graduated and issued diplomas according to the following schedule:
  - Transcripts received on campus between September 16 and January 15 will result in a December degree.
  - Transcripts received on campus between January 16 and June 15 will result in a May degree.
  - Transcripts received on campus between June 16 and September 15 will result in an August degree.

Scholarship Standards-Marking
A signifies a superior knowledge of a body of material, its function and interpretation.
B signifies an above-average knowledge of a body of material and its function.
C an average knowledge of a body of material
D a minimum knowledge of a body of material
F failure to attain a minimum knowledge of a body of material
X course dropped
W withdrawal from college
WP withdrawal from college - passing
WF withdrawal from college - failing
P pass
NP not pass
I incomplete (This rating indicates that the student has not completed all of the work of the course and becomes an automatic F unless completed within the following semester).
S satisfactory

Grade Points
A 4 for each credit hour
A- 3.67 for each credit hour
B+ 3.33 for each credit hour
B 3 for each credit hour
B- 2.67 for each credit hour
C+ 2.33 for each credit hour
C 2 for each credit hour
C- 1.67 for each credit hour
D+ 1.33 for each credit hour
D 1 for each credit hour
F 0 for each credit hour

Grades X, W, I, P, NP, or S do not yield grade points.

Grade Point Average
The grade point average is determined by multiplying the point rating for each letter grade by the number of credit hours for the course, adding the results and dividing the total by the number of credit hours attempted. A student must earn a cumulative average of 2.0 in all work toward a degree to graduate.

Academic Warning and Dismissal
A student maintains good academic standing with a cumulative GPA of at least 2.0 and suitable progress toward graduation requirements. A student who does not maintain good academic standing may be placed on academic warning, on academic probation, or dismissed from the college based on Academic Review processes.

Academic Warning is a designated academic status for a student who is not in good academic standing as a result of not meeting the GPA requirements or who is not maintaining progress toward graduation requirements.

Academic Probation is a contractual arrangement, such as a “conditional semester” contract or an “academic warning/deferred dismissal” contract. Students offered a contract are not in good academic standing as a result of failure to meet GPA requirements or failure to maintain progress toward graduation requirements. Failure to successfully complete the terms of the contract may result in academic dismissal.

Academic Dismissal is dismissal from the college due to the student's inability to maintain good academic standing or meet the terms of an Academic Probation contractual arrangement.

Early Dismissal for Poor Academic Progress
Early Academic Dismissal: A student may be dismissed from the campus without refund if he or she has poor academic progress prior to the end of the semester.

Poor academic progress is defined by any or all of the following criteria:

- Having an Interim GPA of 0.5 or less.
- Failure to meet the contractual terms set as conditions of entrance or continuation.
- Excessive absences.

Suitable Academic Progress
Suitable academic progress toward graduation is defined as completion of at least 12 credit hours each semester within the framework of current warning and dismissal policies. A student on academic warning is considered to be making suitable academic progress. A full-time student completing fewer than 12 credit hours in any semester will be considered for retention or dismissal by the appropriate academic review committee, regardless of cumulative grade point average. A part-time student will be subject to the same review as each 12 hours is completed.
President’s and Dean’s List

Students who earn a semester grade point average of 4.0 and complete a minimum of 12 semester hours of course work will be placed on the President’s List.

Students who earn a minimum semester grade point average of 3.0 and complete a minimum of 12 semester hours of course work will be placed on the Dean’s List.

The 12 semester hours of course work must be graded A-F and not include imputed credit courses or courses graded P/NP or S/F.

- Grades of “I” (incomplete), “NR” (not recorded) or “F” (failing) in courses graded A-F, and A-F imputed and P/NP or S/F, will disqualify a student from the list.
- A grade of “A” in all courses graded A-F, and A-F imputed is necessary to qualify a student for the President’s List.
- Part time students are eligible after each 12 credit hours accumulated.

An “I” or “NR” grade which is subsequently changed may qualify the student for Dean’s List status. At this time, a retroactive Dean’s list letter will be issued by the Dean’s office upon receipt of a new transcript for the affected student from the Registrar’s Office.

An “I” or “NR” grade which is subsequently changed may qualify the student for President’s List status. A retroactive President’s list letter will be issued by the President’s Office upon receipt of a new transcript for the affected student. The transcript is to be forwarded to the President’s office by the Dean’s office upon receipt from the Registrar.

ACADEMIC HONORS DESIGNATION

Morrisville State College graduates will receive an honors designation on their diploma and transcript for recognition of superior academic achievement with the following cumulative GPA ranges.

Recognition of baccalaureate graduates is given using the following designations:

- Summa cum laude (3.80 to 4.00 GPA)
- Magna cum laude (3.65 to 3.79 GPA)
- Cum laude (3.50 to 3.64 GPA)

Recognition of associate graduates is given using the following designations:

- Highest honors (3.80 to 4.00 GPA)
- High honors (3.65 to 3.79 GPA)
- Honors (3.50 to 3.64 GPA)

Withdrawal from College

Students may withdraw from the college through the last day of classes.

- Students are not allowed to withdraw from the current semester after the final day of classes.
- Student withdrawing prior to the drop deadline for courses will receive a grade of W for all courses.
- Students withdrawing after the drop deadline for a course will receive grades of WP (withdraw passing) or WF (withdraw failing) as assigned by the faculty.
- Any student withdrawing after the 10th week of the semester will be unable to attend Morrisville the following semester unless the Vice President for Academic Affairs approves readmission.

Awarding of Dual Major/Dual Degree

Morrisville State College will award dual degrees if two degrees of the same type are sought, i.e. two A.S. degrees, then one diploma with two majors will be granted. If two degrees of different types are sought, i.e. A.A. degree and an A.S. degree, then two separate diplomas will be granted, assuming in both cases that all program requirements are met in both areas. Conferral of a second degree “should be reserved as a means of recognizing competency in two essentially different areas” (New York State Education Department, September 10, 1971).

- This policy applies to the associate level only.
- More than four semesters of work must be presented.
- The cumulative number of semester credit hours must be 80 or greater.
- All program requirements, whether for a dual degree or a dual major, must be satisfactorily met, as approved by the department chair or program coordinator in each program area.
- Students must meet Morrisville State College residency requirements. In addition, certain programs may require students to take certain courses in residence at Morrisville to satisfy program requirements.
- Dual degree/major agreements must be submitted no later than the beginning of the student’s fourth semester. (Or equivalently, the completion of 48 credits).
- Dual degrees/majors will require approval of the relevant faculty, Deans and the Vice President for Academic Affairs. Requests for approval should be made on the appropriate Dual Degree/Major Agreement form.
- Individual Studies may not be used as a dual degree or a dual major.

Additional Degree

The awarding of an additional, consecutive degree is allowed provided that the significant requirements for both degrees have been satisfied in each program and that a significant amount of course work has been completed beyond that of the initial degree. Without being overly specific, a significant amount of additional course work should be 30 or more credit hours taken at Morrisville which, in most instances, requires an additional year of study.

- This policy applies to the awarding of associate degrees only.
- This policy applies to students that wish to pursue an additional, consecutive degree. In instances in which a student wishes to pursue a dual degree/major concurrently, Policy #6103 applies.
- An additional degree may be of differing types (i.e. an A.A.S., A.S., A.A., etc.) or may be differing majors of the same degree type.
- To obtain an additional degree, the student must comply with Morrisville’s statute of limitations on degree completion. That is, degree requirements may be satisfied by taking courses within a seven (7) year period after initial matriculation at Morrisville. The courses that are to be applied to the degree requirements of the additional degree shall have prior approval by the appropriate Academic Dean.
- A student not completing the requirements for an additional degree within the seven-year period may have to enroll in additional course work due to changes in the curriculum. This determination shall be made by the Academic Dean in consultation with appropriate faculty.
- The awarding of an additional, consecutive degree is allowed provided that the significant requirements for both degrees have been satisfied in each program and that a significant amount of course work has been completed beyond that of the initial degree. Without being overly specific, a significant amount of additional course work should be 30 or more credit hours taken at Morrisville which, in most instances, requires an additional year of study.
Residency Requirement – Associate Degree
All students in two-year programs shall complete a minimum of 30 credit hours at Morrisville.

- The following types of successfully earned credits shall contribute toward a student’s residency requirement:
  - Any Morrisville credits earned from courses taught on- or off-campus
  - Any distance learning courses originating or received at Morrisville
- The following types of credits will not contribute toward a student’s residency requirement:
  - Credits transferred from another institution
  - Credit awarded for successful completion of a course examination
- Specific program majors may require up to 15 of the 30 credits in selected Morrisville courses

Residency Requirement – Bachelor Degree
All students shall complete 30 credits of upper-division course work at Morrisville.

- The following types of successfully earned credits shall contribute toward a student’s residency requirement:
  - Any Morrisville credits earned from courses taught on- or off-campus
  - Any distance learning courses originating or received at Morrisville
- The following types of credits will not contribute toward a student’s residency requirement:
  - Credits transferred from another institution
  - Credit awarded for successful completion of a course examination
- Upper division courses include 300 to 400 level designated courses

Statute of Limitations on Degree Completion
Return After an Absence from the College: Any student may return to the college to satisfy degree requirements within a seven-year period after matriculation in a degree program. The student may need to enroll or re-enroll in additional course work to complete degree requirements and must satisfy residency requirements set forth in policies #6201 and/or #6202. In particular, in the event that the requirements for a program change while a student is separated from the college, the student may be required to enroll in course work that satisfies the new program requirements, subject to the approval of the Academic Dean after consultation with the appropriate faculty.

Transfer Courses from Another College: A student may satisfy degree requirements at Morrisville State College by taking courses at another college and transferring those credits back to Morrisville within a seven (7) year period following matriculation at this college (subject to residency requirements). The courses to be transferred shall have prior approval of the appropriate academic dean. Further, any student not completing his/her prescribed degree program within seven years after matriculation at Morrisville State College may need to enroll or re-enroll in additional course work because of changes in the curriculum, subject to the approval of the Academic Dean after consultation with the appropriate faculty.

Athletic and Music Credit
A student may earn physical education credit by participating in the intercollegiate athletic program at Morrisville State College. Students are scheduled into these course sections by the Registrar’s Office from lists submitted by the director of athletics at the beginning of each term. All physical education courses will be graded S (satisfactory) or F (failing) and will not be calculated in the cumulative grade point average.

A maximum of four (4) hours of physical education credits can be applied towards degree requirements.

A student may also earn credit for participating in a music ensemble. The ensemble director shall provide a list of ensemble participants to the registrar at the beginning of each term. A student must be scheduled into a different ensemble course each term. A student cannot receive credit more than once for the same course.

The Registrar’s Office shall submit a list to each dean and faculty advisor including information regarding credit load and conditional semester status prior to the athletic and music credits being added to the student’s schedules.

Final Exams
The last exam in a course must be given during finals week. A last unit/hour exam may be given during the last week of class provided a comprehensive final is given in finals week. Courses without a comprehensive final will schedule the last unit/hour exam during finals week. This policy shall not apply to exams where special facilities are required, i.e. lab practicals, horse riding evaluations, etc. These unique cases should continue to be scheduled as facilities permit, adhering to the above whenever possible. Each school dean will submit final exam requests to the Registrar’s Office.

Transfer Credit
Transfer credit will be granted on a course-for-course basis. A grade of “C” or better is generally required to receive transfer credit. Transfer credits shall not be computed in the Morrisville grade point average. Students transferring between schools within the college transfer grades and grade points for courses which become part of the overall average.

Special Projects
Students taking “Special Project” courses may earn up to three credit hours for courses designated as Special Projects in their associate degree and an additional three hours credit for Special Projects in their baccalaureate program.

A total of six special project credits may be awarded in a baccalaureate program with three credits coming at the lower division level and three from the upper division level. Students at the associate’s level will not be given credit for upper division level Special Projects.

Student Standing
Student “academic standing” shall be based on the following credit hour accumulation levels:

First year: 0-30 credit hours
Second year: 31-60 credit hours
Third year: 61-90 credit hours
Fourth year: 91 - above credit hours

Student “financial aid standing” shall be based on the following credit hour accumulation levels:

First year: 0-27 credit hours
Second year: 28-61 credit hours
Third year: 62-93 credit hours
Fourth year: 94 - above credit hours

Dropping Courses
A student may add or delete courses during the first four class days of each semester without prejudice. Changes after the fourth day of classes will be subject to a fee. A course may be dropped at any time by noon of the last day of the tenth week of classes. A course drop form must be obtained from the registrar’s office or any school office and all requirements stipulated thereon must be met in order for the course to be officially dropped. The student transcript will then show a grade of “X,” signifying that the student dropped the course. “X” grades are not included in grade point average calculations.

Class Attendance
Students are expected to attend all scheduled classes and laboratories. However, special circumstances such as illness, religious holidays, travel difficulties, family emergencies and participation in college sponsored events may make certain absences unavoidable. In such instances, students should notify instructors of these special circumstances.
Each instructor will distribute an attendance policy statement, defining excessive absences, the first week of classes each semester. These will be approved by the appropriate Dean to assure no conflict between individual attendance policies and college policy; copies will be on file in the instructor’s school office. Students are responsible for understanding the attendance policy (including procedures for making up missed work) of each of their instructors.

When, in the opinion of the instructor, absences have placed a student in potential academic jeopardy, the instructor will notify the student’s dean, who will issue a warning to the student. An instructor may initiate discussion to determine the advisability of the student’s dropping or continuing the course in which excessive absences have occurred.

A faculty member can suspend a student from class or laboratory for disruptive behavior, that is, for actions which interfere with the orderly conduct of the session or which threaten bodily harm to others. All such cases must be referred immediately to the student’s dean with a full report. If the student cannot be reinstated in the class or laboratory within one week of the day of suspension, the case must be referred to the Vice President for Academic Affairs for resolution.

Extended, unavoidable absences will usually result in student withdrawal from college. However, in unusual situations where the student indicates a desire and an ability to complete the course work even though away from campus, she/he may petition her/his dean for permission to continue academic work. The dean will then consult with the student’s instructors and, on the basis of these consultations, advise the student to withdraw from college, to drop courses, or to finish courses under the supervision of consenting instructors.

Although regular class attendance will not guarantee passing grades, irregular attendance will usually have an adverse effect upon them. Because final student evaluation is based upon measurable academic achievement, however, instructors will not lower final grades solely on the basis of absences.

**Students Unable Because of Religious Beliefs to Attend Classes on Certain Days**

As required by Section 224-A New York Education Law:

1. No person shall be expelled from or be refused admission as a student to an institution of higher education for the reason that he/she is unable, because of his/her religious beliefs, to attend classes or to participate in any examination, study or work requirements on a particular day or days.

2. Any student in an institute of higher education who is unable, because of his religious beliefs, to attend classes on a particular day or days shall, because of such absence on the particular day or days, be excused from any examination or any study or work requirements.

3. It shall be the responsibility of the faculty and of the administrative officials of each institution of higher education to make available to each student who is absent from school, because of his/her religious beliefs, an equivalent opportunity to make up any examination, study or work requirements which he/she may have missed because of such absence on any particular day or days. No fees of any kind shall be charged by the institution for making available to the said student such equivalent opportunity.

4. If classes, examinations, study or work requirements are held on Friday after 4 p.m. or on Saturday, similar or makeup classes, examinations, study or work requirements shall be made available on other days, where it is possible and practicable to do so. No special fees shall be charged to the student for these classes, examinations, study or work requirements held on other days.

5. In effectuating the provisions of this section, it shall be the duty of the faculty and of the administrative officials of each institution of higher education and of the administrative officials of each institution of higher education to exercise the fullest measure of good faith. No adverse or prejudicial effects shall result to any student because of his availing himself of the provisions of this section.

6. Any student, who is aggrieved by the alleged failure of any faculty or administrative officials to comply in good faith with the provisions of this section, shall be entitled to maintain an action or proceeding in the supreme court of the county in which such institution of higher education is located for the enforcement of his rights under this section.

7. It shall be the responsibility of the administrative officials of each institution of higher education to give written notice to students of their rights under this section, informing them that each student who is absent from school, because of his or her religious beliefs, must be given an equivalent opportunity to register for classes or make up any examination, study or work requirements which he or she may have missed because of such absence on any particular day or days. No fees of any kind shall be charged by the institution for making available to such student such equivalent opportunity.

8. As used in this section, the term “institution of higher education” shall mean schools under the control of the Board of Trustees of the State University of New York or of the Board of Higher Education of the City of New York or any community college.

**Academic Advisement**

Academic advising is an integral and necessary part of the higher education process. Each student is assigned a faculty or professional advisor who will assist with any academic problems and monitor student progress toward meeting graduation requirements.

The academic advisor represents the first line in a network of support services available to the students at Morrisville State College.

**Permission to Carry Extra Course**

Any student who wishes to carry more than 18 credit hours during any one semester must receive prior approval from the school dean. The student should have demonstrated ability to achieve better than minimal (2.0) average work with no failing grade in the previous semester.

**Pass/Not Pass Option**

A student may select one course of 4 credit hours or less in which to be graded on a Pass/Not Pass basis each semester. A “P” grade will earn credits toward the graduation requirements, an “NP” will not. Neither grade will yield grade points to be calculated in the cumulative grade point average.

To exercise the option, a student must obtain a Pass/Not Pass Option form from the school office, fill out, sign and submit it to the advisor or school dean before the 20th day of instruction.

**Transcript Requests**

The first transcript is free, and a fee of $5.00 will be charged for each additional transcript requested. Checks should be made payable to Morrisville State College. Transcripts will not be sent until the fee is received, nor will they be sent for anyone with a financial obligation to the college.

Transcript requests should be made in writing to the Registrar’s Office, P.O. Box 901, Morrisville State College, Morrisville, N.Y. 13408. Telephone requests cannot be accepted. Requests should include student’s name as it appears on college records and any name change since leaving college, birth date, social security number, dates attended, a current mailing address, name/address transcript is being issued to, signature and required fee.

**Academic Honesty**

Academic honesty promotes continued academic and occupational success. Maintenance of academic honesty and quality education is the responsibility of both faculty and students. Any written assignment submitted by a student must be original authorship. Representation of another’s work as his/her own shall constitute plagiarism. Any charge of plagiarism must be substantiated by a direct correlation in wording and organization between the original and plagiarized copy.
All examinations must be taken according to prescribed procedure, as determined by the faculty member in charge. Any form of unauthorized written material used by a student or evident on his/her person during or directly following an examination shall be deemed a violation of academic honesty. Unauthorized correspondence between students during any examination or preparation of submitted work, which can be substantiated by physical proof or eyewitness verification, shall be considered an infraction of the code and shall subject involved parties to corrective procedures.

Grievance Procedure
A student may appeal an academic decision which involved any alleged violation of college rule, regulation, or policy; alleged unfair or inequitable treatment; alleged or prejudiced, capricious or unjust evaluation. Information on the steps to follow may be obtained in school offices or in the Student Handbook.

Unit of Academic Credit
A credit is a unit of measure assigned to courses or course-equivalent learning. One college credit is based on the learning expected from the equivalent of 15 50-minute periods of classroom instruction, with credits for such things as laboratory instruction, internships, and clinical experience, determined by the institution based on the proportion of direct instruction to the laboratory exercise, internship hours, or clinical practice hours.

Elective Courses
Electives are courses not specifically required within a student’s program, but which may be selected from general studies or from the student’s field of interest subject to the approval of the advisor.

Curriculum Outlines
The outlines for curricula in the catalog are designed to provide the student with a sound theoretical and practical education in a particular subject area. In each case, the curriculum outlined is a suggested one and it should be emphasized that each program must show the required distribution of courses in the liberal arts for the degree awarded.

Curriculum/Course Changes
The college reserves the right to make curriculum changes at any time. Courses listed may be withdrawn without notice. Other changes in courses, lecture and laboratory hours, times for and duration of class, lecture and laboratory meetings may be made when it is in the interest of the college to do so.

SUNY General Education Requirement
In December 1998, the Board of Trustees of the State University of New York established a General Education requirement for all students studying for bachelor’s degrees who enter SUNY in the fall, 2000 semester or thereafter. The Board of Trustees policy established 10 general education content areas (basic communication, mathematics, natural science, social science, American history, western civilization, other work civilizations, humanities, the arts, and foreign languages) and two competencies (critical thinking and information management.)

In an update of this policy passed by the Board of Trustees in March, 2010, and effective for students beginning in the fall 2010 semester, all students in programs leading to a baccalaureate degree in the State University of New York must complete courses in at least seven (7) of the ten content areas, including basic communication and mathematics for a total of at least 30 credits of coursework in approved general education courses. They should also demonstrate competency in the two competencies. (Refer to the detailed program descriptions for approved variations to the requirement.)

Students in most programs leading to the associate in arts or associate in science degrees who intend to transfer to bachelor degree programs will work with their advisors to complete the course work in at least 7 of the 10 content areas. (Some AA and AS programs may have an exemption for one or more of the 10 content areas. Students should consult with their academic advisors for details pertaining to their particular degree program.)

Students in programs leading to associate in applied science degrees who intend to transfer to another SUNY institution should likewise work with their advisors to complete as many of the areas as possible. Listed below are the Morrisville State College courses that have been approved as fulfilling each of 10 content areas. Students should consult their academic advisors or school office about courses that may have been added.

### SUNY General Education Courses

#### AMERICAN HISTORY

- **HIST 101**: United States History to 1800
- **HIST 102**: U.S. History 1800 to 1900
- **HIST 103**: U.S. History from 1900-Present
- **HIST 225**: Women in the United States (for students scoring above 84 on NYS Regents American History)

#### SOCS

- **SOCS 101**: Retired Fall 2009
- **SOCS 102**: Retired Fall 2009
- **SOCS 225**: Retired Fall 2009

#### BASIC COMMUNICATION

- **ENGL 101**: Composition and Research
- **ENGL 121**: Introduction to Speech

#### FOREIGN LANGUAGE

- **SPAN 101**: Beginning College Spanish 1
- **SPAN 102**: Beginning College Spanish 2
- **SPAN 201**: Intermediate College Spanish 1
- **SPAN 202**: Intermediate College Spanish 2
- **AMSL 101**: American Sign Language I
- **AMSL 102**: American Sign Language II

(American Sign Language may be used to satisfy this category only by students in programs leading to certification in elementary and secondary education and in programs leading to careers where there is likely to be significant contact with the hearing impaired.)

#### HUMANITIES

- **ENGL 102**: Writing About Literature
- **MUSI 102**: History of Jazz
- **PHIL 201**: Introduction to Philosophy
- **PHIL 211**: Modern Ethics
- **PHIL 311**: Professional Ethics

#### MATHEMATICS

- **MATH 102**: Intermediate Algebra w Trig
- **MATH 123**: Elementary Statistics

Math 102 or higher is a prerequisite for the following courses; therefore they fulfill the SUNY General Education requirement for Mathematics: MATH 103, 141, 145, 147, 149, 151, 152, 161, 162, 251, 261, and 262

#### NATURAL SCIENCE

- **BIOL 102**: Botany-Form Function Seed Plt
- **BIOL 103**: Botany - Plant Diversity
- **BIOL 105**: Human Biology
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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>BIOL 107</td>
<td>Topics in Contemporary Biology</td>
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<tr>
<td>BIOL 120</td>
<td>General Biology I</td>
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<tr>
<td>BIOL 150</td>
<td>Human Anatomy + Physiology I</td>
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<tr>
<td>BIOL 140</td>
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<tr>
<td>BIOL 235</td>
<td>Microbiology I</td>
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<td>BIOL 240</td>
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<td>BIOL 260</td>
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<td>Experiencing Music</td>
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<td>Ensemble</td>
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<tr>
<td>MUSI 155</td>
<td>Ensemble</td>
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<td>SOCS 104</td>
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### Career Services

**Career Services**

The Office of Career and Workforce Development is available to all students of Morrisville State College.

**Job Shadowing**

Career counselors are available to assist students with career exploration through job shadowing opportunities.

**Web Resources**

[www.morrisville.edu/careerplanning/joblisting.aspx](http://www.morrisville.edu/careerplanning/joblisting.aspx)

Announcements of full/part-time employment, internships, and summer employment opportunities are listed on our website.

[www.morrisville.edu/careerplanning/careerresources.aspx](http://www.morrisville.edu/careerplanning/careerresources.aspx)

Students can obtain a variety of employment resources to ensure a smooth transition from post-secondary education to the workplace.

- Up-to-date job market information
- Resume templates
- Interviewing techniques
- Interest and aptitude assessments
- Current workforce trends and information

**Career Planning Services**

The Office of Career and Workforce Development provides support for current students and graduates to assist them with their future career goals. These services include assistance with career development and job placement.

**Placement Services**

Students and alumni who are seeking part- or full-time employment are encouraged to visit the Office of Career and Workforce Development for help with their search. The office provides access to a student employment database and also sponsors on campus recruitment and employment fairs. Students who are in need of resume writing or interview assistance are welcome to attend various workshops throughout the year. They may also schedule a one-on-one appointment with a counselor.

**Web Resources for Career Services**

[www.morrisville.edu/careerplanning](http://www.morrisville.edu/careerplanning)
Formal Articulation Agreements For High School Seniors

The following are formal articulation agreements Morrisville State College has for transfer of high school courses to college credits before the first year.

Camden High School
   Mechanical Technology
   1. CAD—1 credit
   2. Drafting—2 credits
   Wood Technology
   1. Special Project—2 credits

Cato-Meridian High School
   Food Services
   1. Quantity Food Preparation—3 credits
   2. Keyboarding—1 credit
   Travel/Tourism
   1. Global & Ethnic Foods—3 credits
   2. Keyboarding—1 credit

Cayuga-Onondaga BOCES
   Wood Technology
   1. Architectural Drawing—3 credits
   2. Heavy Equipment Operation—3 credits

Chittenango High School
   Office Technology
   1. Keyboarding—up to 4 credits
   2. Word Processing I—3 credits
   3. Word Processing II—3 credits

Clinton High School
   Wood Technology
   1. Special Project—2 credits

Delaware-Chenango-Madison-Otsego BOCES
   Horticulture
   1. Introduction to Floral Design—2 credits
   2. Introduction to Horticulture—2 credits
   Mechanical Technology
   1. CAD—1 credit
   2. Drafting—2 credits
   Wood Technology
   1. Special Project—2 credits
   2. Residential Construction—3 credits

Elmira Free Academy
   Wood Technology
   1. Special Project—2 credits

Fairport High School
   Wood Technology
   1. Special Project—2 credits

Harold TEC Center
   Wood Technology
   1. Residential Construction—3 credits

Herkimer-Fulton-Hamilton-Otsego BOCES
   Renewable Energy

Homer High School
   Wood Technology
   1. Special Projects—2 credits

Jamestown High School
   Wood Technology
   1. Special Projects—2 credits

Madison-Oneida BOCES
   Wood Technology
   1. Residential Structures—3 credits
   2. Special Projects—2 credits
   CAD/Drafting
   1. CAD—1 credit
   2. Drafting—2 credits

Morris Central High School
   Journalism
   1. Desktop Publishing—3 credits

Morrisville-Eaton Central School
   CAD/Drafting
   1. CAD—1 credit
   2. Drafting—2 credits
   Journalism
   1. Desktop Publishing—3 credits
   Office Technology
   1. Keyboarding—up to 4 credits
   2. Word Processing I—3 credits
   3. Word Processing II—3 credits
   Student Success
   1. First Year Experience—2 credits
   Wood Technology
   1. Residential Structures—3 credits
   2. Special Projects—2 credits

New Hartford Senior High School
   Accounting
   1. Accounting I—3 credits

Oneida High School
   Office Technology
   1. Keyboarding—up to 4 credits
   2. Word Processing I—3 credits
   3. Word Processing II—3 credits

Onondaga-Cortland-Madison BOCES
   Wood Technology
   1. Residential Construction—3 credits
   2. Special Projects—1 credit

Oswego County BOCES
   Mechanical Technology
   1. CAD—1 credit
   2. Drafting—2 credits

Otsego Northern Catskills BOCES
   Wood Technology
   1. Residential Construction—3 credits

Pulaski High School
   Mechanical Technology
   1. CAD—1 credit
   2. Drafting—2 credits

Rome Free Academy
   Office Technology
   1. Keyboarding—up to 4 credits
   2. Word Processing I—3 credits
   3. Word Processing—3 credits
Sandy Creek High School
Wood Technology
1. Special Projects—2 credits

Shaker High School
Wood Technology
1. Special Project—2 credits

South Glens Falls High School
Mechanical Drafting
1. CAD—1 credit
2. Drafting—2 credits
Food Services
1. Quantity Food Preparation—3 credits
2. Keyboarding—1 credit
Travel/Tourism
1. Global & Ethnic Foods—3 credits

South Side High School
Wood Technology
1. Special Projects—2 credits

Ticonderoga High School
Wood Technology
1. Special Projects—2 credits
Travel and Tourism
1. Introduction to Travel and Tourism—3 credits
2. Keyboarding—1 credit

Ulster County BOCES
Nursing

Vernon-Verona-Sherrill Central School
CAD/Drafting
1. CAD—1 credit
2. Drafting—2 credits

Ward Melville High School
Wood Technology
1. Special Project—2 credits

DUAL CREDIT
This dual-credit articulation agreement provides students enrolled in ENSC 100 Environmental Science, HORT 100 Introduction to Horticulture, AGEN 100 Tractor Care and Maintenance, DANS 160 Introduction to Dairy Science, at participating high schools to receive both high school and college credit for the course.

Afton Central School
Alexandria Bay Central School
Belleville Henderson High School
Carthage High School
Cassadaga Valley Central School
Cattaraugus Central High School
Clymer Central High School
Cobleskill-Richmondville Central High School
Finger Lakes Technical Career Center
G.W. Fowler High School
Herkimer County BOCES
Indian River High School
Jefferson-Lewis BOCES
Lowville Academy
Madison-Oneida BOCES
Niagara Educational Center
Oneida County BOCES
Oswego County BOCES
Otsego Area Occupational Center
Orselic Valley Central School
Pioneer Central High School
Putnam/Northern Westchester BOCES
Randolph Central High School
St. Lawrence-Lewis BOCES
Salem Central School
Sherman Central High School
South Jefferson High School
South Lewis High School
Southern Cayuga Central School
Stockbridge Valley High School
Vernon, Verona, Sherrill Central School
Walton Central School
Washington-Saratoga BOCES
Wayne Technical and Career Center

For information on the dual-credit courses, call Bill Snyder at 315-684-6237, e-mail Snyderw@Morrisville.edu.

Formal Articulation Agreements for Transferring College Seniors
The following are formalized articulation agreements assuring qualified students with full junior status at the college and universities listed below. For specific information on these articulation agreements, please contact the school office.

SCHOOL OF AGRICULTURE AND NATURAL RESOURCES
Morrisville State College
Bachelor of Technology in Dairy Management
Bachelor of Business Administration in Agricultural Business Development
Bachelor of Technology in Horticulture Business Development

All A.A.S. Degree Curricula
Cornell University
Bachelor of Science in Agricultural and Biological Engineering
Bachelor of Science in Animal Sciences
Bachelor of Science in Applied Economics and Management
Bachelor of Science in Education (Agricultural Education)
Bachelor of Science in Entomology
Bachelor of Science in Food Science
Bachelor of Science in Plant Sciences
Bachelor of Science in Rural Sociology
Bachelor of Science in Soil, Crop and Atmospheric Sciences
Bachelor of Science in Special Program in Agriculture and Life Sciences
Bachelor of Science in Biological Sciences
Bachelor of Science in Communication
Bachelor of Science in Landscape Architecture
Bachelor of Science in Natural Resources
Bachelor of Science in Statistics and Biometry

ALL A.A.S. DEGREE CURRICULA
SUNY Cobleskill
Bachelor of Technology in Agriculture

Natural Resources Conservation A.A.S
Morrisville State College
Bachelor of Technology in Renewable Resources

Colorado State University
College of Forestry and Natural Resources
Environmental and Natural Resource Conservation A.S.
Morrisville State College
Bachelor of Technology in Renewable Resources
SUNY College of Environmental Science and Forestry

Associate degree programs in
Forest Technology
Land Surveying Technology

Bachelor of Science Programs in
Aquatic and Fisheries Science
Bioprocess Engineering
Biotechnology
Chemistry
Conservation Biology
Construction Management
Dual Undergraduate Option in Forest Ecosystems Science
Environmental Biology
Environmental Resources and Forest Engineering
Environmental Science
Environmental Studies
Forest Health
Forest Resources Management
Landscape Architecture
Natural History and Interpretation
Natural Resources Management
Paper Engineering
Paper Science
Wildlife Science
Wood Products Engineering

SUNY Brockport
Bachelor of Science in Environmental Science

SUNY Plattsburgh
Bachelor of Arts/Bachelor of Science in Environmental Science

SCHOOL OF BUSINESS
ACCOUNTING
Alfred University
Bachelor of Science in Accounting

Clarkson University
Bachelor of Science in Management

Niagara University
Bachelor of Science in Business Administration in Accounting

Rochester Institute of Technology
Bachelor of Science in Accounting
Bachelor of Science in Economics
Bachelor of Science in Business Administration

SUNY Brockport
Bachelor of Science in Accounting

SUNY Institute of Technology
Bachelor of Science in Accounting
Bachelor of Professional Studies in Business and Public Management

SUNY New Paltz
Bachelor of Science in Accounting

SUNY Oneonta
Bachelor of Science in Business Economics
Bachelor of Science in Business Education

SUNY Oswego
Bachelor of Science in Accounting
Bachelor of Science in Business/Distributive Education

Syracuse University
Bachelor of Science in Accounting

Business Administration
Morrisville State College
Bachelor of Business Administration
Clarkson University School of Business
One Year MBA 4 + 1 program

Bachelor in Business Administration in Entrepreneurship and Small Business Management
Alfred University
Bachelor of Science in Business Administration

Cazenovia College
Bachelor of Science in Business

Clarkson University
Bachelor of Science in Management

Niagara University
Bachelor of Science in Business Administration

Rochester Institute of Technology
Bachelor of Science in Business Administration

SUNY Brockport
Bachelor of Science in Business Administration

SUNY Institute of Technology
Bachelor of Science in Business Administration

SUNY Oneonta
Bachelor of Science in Business Administration

SUNY Oswego
Bachelor of Science in Business Administration

SUNY Stony Brook
Bachelor of Science in Business Administration

SUNY Oneonta
Bachelor of Science in Business Economics

SUNY Oswego
Bachelor of Science in Business Administration

OFFICE TECHNOLOGIES
SUNY Oneonta
Bachelor of Science in Business Education

SUNY Oswego
Bachelor of Science in Business/Distributive Education
FOOD SERVICE ADMINISTRATION, RESTAURANT MANAGEMENT
Morrisville State College  Bachelor of Business Administration in Resort and Recreation Service Management
  Niagara University  Bachelor of Science, Hotel/Travel Management
  Purdue University  Bachelor of Science, Hotel Restaurant Management
  Rochester Institute of Technology  Bachelor of Science, Food, Hotel, Travel Management
  SUNY Buffalo  Bachelor of Science in Hospitality Administration
  SUNY Institute of Technology  Bachelor of Professional Studies in Business & Public Management
  SUNY Oswego  Bachelor of Science in Trade Subjects Education
  SUNY Plattsburgh  Bachelor of Science, Hotel Management
  Syracuse University  Bachelor of Science, Food Systems Management

Gaming and Casino Management
TRAVEL AND TOURISM, HOSPITALITY MANAGEMENT
Morrisville State College  Bachelor in Business Administration in Resort and Recreation Service Management
  Niagara University  Bachelor of Science in Travel-Tourism Management
  Rochester Institute of Technology  Bachelor of Science, Hotel or Travel Management
  SUNY Institute of Technology  Bachelor of Professional Studies in Business & Public Management
  SUNY Oswego  Bachelor of Science in Business/Distributive Education

SCHOOL OF SCIENCE AND TECHNOLOGY
ARCHITECTURAL STUDIES AND DESIGN
  Boston Architectural College  Bachelor of Architecture
  New York City Technical College  Bachelor of Technology in Architectural Technology
  Rochester Institute of Technology  Bachelor of Science in Civil Engineering Technology
  SUNY Alfred  Bachelor of Science in Architectural Technology
  University at Buffalo School of Architecture and Planning  Bachelor of Science in Architecture

AUTOMOTIVE TECHNOLOGY
  SUNY Oswego  Bachelor of Science in Trade Subjects Education

BIOLOGY
  Alfred University  Bachelor of Science in Molecular Life Sciences
  Cornell University  Bachelor of Science in Biology and Society
  SUNY Oneonta  Bachelor of Science in Biological Sciences
  SUNY Plattsburgh  Bachelor of Science in Nutritional Sciences

CHEMISTRY
  Rochester Institute of Technology  Bachelor of Science in Chemistry
  SUNY College of Environmental Science and Forestry  Bachelor of Science in Biochemistry
  SUNY Oswego  Bachelor of Science in Chemistry

COMPUTER-AIDED DESIGN
  SUNY Oswego  Bachelor of Science in Technical Subjects Education

ELECTRICAL ENGINEERING TECHNOLOGY
  Binghamton University  Bachelor of Technology
  Maritime College  Bachelor of Engineering in Electrical, Marine, Mechanical Engineering, Naval Architecture
  Rochester Institute of Technology  Bachelor of Science in Facilities Engineering
  Rochester Institute of Technology  Bachelor of Science in Electrical Engineering Engineering Science

HEALTH-RELATED STUDIES
  Allegheny University of Health Sciences  Bachelor of Science in Community Health Education
  CUNY-Hunter College  Bachelor of Science in Medical Laboratory Sciences
  SUNY Oswego  Bachelor of Science in Physical Therapy
CUNY-The Sophie Davis School of Biomedical Education  
Bachelor of Science in Physician Assistant

D’Youville College  
Bachelor of Science in Physician Assistant

College of Mount Saint Vincent  
Bachelor of Science in Pre-Physical Therapy

Rochester Institute of Technology  
Bachelor of Science in Biochemistry  
Bachelor of Science in Diagnostic Medical Sonography (Ultrasound)  
Bachelor of Science in Nuclear Medicine Technology  
Bachelor of Science in Medical Technology

SUNY Brockport  
Bachelor of Science in Medical Technology

SUNY University at Buffalo  
Bachelor of Science in Nuclear Medicine Technology  
Bachelor of Science Medical Technology

SUNY Fredonia  
Bachelor of Science in Medical Technology

SUNY Institute of Technology  
Bachelor of Science in Health Services Management  
Bachelor of Science in Health Information

SUNY Plattsburgh  
Bachelor of Science in Medical Technology

SUNY Stonybrook University  
Bachelor of Science in Clinical Laboratory Sciences  
Bachelor of Science in Respiratory Care

SUNY Upstate Medical University  
Bachelor of Science in Cardiovascular Perfusion  
Bachelor of Science/M.P.S. Physical Therapy  
Bachelor of Science in Respiratory Care  
Bachelor of Science in Cytotechnology  
Bachelor of Science in Medical Imaging Sciences  
Bachelor of Science in radiation Therapy

Syracuse University  
Bachelor of Science in Nutrition Dietetics

MATH

SUNY Cortland  
Bachelor of Science in Secondary Education  
Bachelor of Science in Math and Computer Science

SUNY Oneonta  
Bachelor of Science in Secondary Education

Rochester Institute of Technology  
Bachelor of Science in Environment Management Technology  
Bachelor of Science in Packaging Science

MECHANICAL ENGINEERING TECHNOLOGY

Binghamton University  
Bachelor of Technology

Rochester Institute of Technology  
Bachelor of Science in Manufacturing Engineering Technology

SUNY Alfred  
Bachelor of Technology in Mechanical Engineering Technology

SUNY Oswego  
Bachelor of Science in Technical Subjects Education

NURSING

LeMoyne College  
Bachelor of Science in Nursing

Morrisville State College  
Bachelor of Science in Nursing

SUNY Institute of Technology  
Bachelor of Science in Nursing

SUNY Upstate Medical University, College of Nursing  
Bachelor of Science in Nursing

PHYSICS

SUNY Oneonta  
Bachelor of Science in Physics  
Bachelor of Science in Secondary Education

SUNY Upstate Medical University  
Bachelor of Science in Physical Therapy  
Bachelor of Science in Respiratory Care  
Bachelor of Science in Cytotechnology

SPORTS NUTRITION AND FITNESS MANAGEMENT

East Stroudsburg University, PA  
Physical Education major

Ithaca College  
Bachelor of Science in Exercise Science or  
Fitness & Cardiac Rehabilitation

Slippery Rock University, PA  
Physical Education

Springfield College, Mass.  
Health/Fitness

SUNY Brockport  
Physical Education and Sport major options include Teacher Certification, Sport Management, Exercise Physiology and Athletic Training

SUNY Cortland  
Adult Physical Fitness, Exercise Science

SUNY Institute of Technology  
Health Services Management

Syracuse University  
Physical Education or Health & Exercise Science

WOOD PRODUCTS TECHNOLOGY

University of Kansas, Pittsburg, Kansas  
Wood Products Technology

Pittsburg State University  
Bachelor of Science Technology in Wood Technology

ANY A.S., A.A.S., A.A. DEGREE

Cazenovia College  
Bachelor of Science in Liberal and Professional Studies

Hartwick College  
Bachelor of Science

Houghton College  
Bachelor of Science in Integrative Studies

Morningside College  
BA/BS

Pace University  
Bachelor of Science in Integrative Studies

University of Rhode Island of Resource Development  
BA/BS

Rochester Institute of Technology  
Applied Arts and Sciences

SUNY Brockport  
BA/BS
Articulation Agreements for Students Transferring From a Community College

Students transfer to Morrisville State College from a variety of community colleges in New York and across the northeast. To make that transfer as seamless as possible, Morrisville State currently has established articulation agreements with a number of community college programs. Among them is:

**Adirondack Community College**
- Information Systems, A.A.S.

**Morrisville State College**
- Information Technology: Network Administration, B.Tech.
- Information Technology: End User Support, B.Tech.

**Cayuga Community College**
- Computer Info Systems, A.S.

**Morrisville State College**
- Computer Information Systems, A.S.
- Information Technology: Network Administration, B.Tech.
- Information Technology: End User Support, B.Tech.

**Central Florida Community College**
- Equine Studies, A.S.

**Morrisville State College**
- Equine Science and Management, B.Tech.

**Fulton Montgomery C.C.**
- Computer Info Systems, A.S.

**Morrisville State College**
- Information Technology: Network Administration, B.Tech.
- Information Technology: End User Support, B.Tech.

**Hudson Valley Community College**
- Automotive Technology, A.O.S.

**Morrisville State College**
- Information Technology: Network Administration, B.Tech.
- Information Technology: End User Support, B.Tech.

**Jefferson Community College**
- Networking Technology, A.A.S.

**Morrisville State College**
- Information Technology: Network Administration, B.Tech.
- Information Technology: End User Support, B.Tech.
Networking Technology, A.A.S. Information Technology: Network Administration, B.Tech.


Mohawk Valley Community College  Morrisville State College


Website Design and Management, A.A.S. Information Technology: Network Administration, B.Tech.

Website Design and Management, A.A.S. Information Technology: End User Support, B.Tech.


Monroe Community College  Morrisville State College

Information Technology, A.A.S. Information Technology: Network Administration, B.Tech.


Onondaga Community College  Morrisville State College


SUNY Canton  Morrisville State College

Automotive Technology, A.A.S Automotive Technology, B.Tech.

The number of these agreements is increasing and new partnerships are continually developed.

Interested students should contact the Career Planning and Services Office, 315-684-6275 or the college’s website, www.morrisville.edu, to obtain the most up-to-date list of agreements.

Guaranteed Opportunity for Leadership Development (GOLD) Early Admission Program Sponsored by the College of Health Professions, State University of New York Upstate Medical University at Syracuse

The program will be a unique opportunity for first-time college students with a demonstrated commitment to a career in the health professions (i.e. volunteer/observational experience or participation in a Health Explorers Post or New Visions Program) and a strong record of achievement in math and science course work. (Suggested guidelines: 90 percent average in college preparatory [Regents or higher] program, including at least three-year sequence in math and science, and a combined SAT score of at least 1200.)

Students will be accepted during the senior year of high school with guaranteed admission into the upper-division at SUNY Upstate Medical University’s College of Health Professions and must attend an affiliated college such as Morrisville State College for the first two years.

Accepted students must successfully complete all prerequisite courses for the major (Respiratory Care, Cardiovascular Perfusion, Medical Technology, Physical Therapy, Cytotechnologist), while maintaining the required cumulative grade point average of 3.3 with no science prerequisite below “B”. Continued involvement in the health profession through volunteer, observational or research experience is also required.

The decision to admit to the SUNY Upstate Medical University will be at the discretion of the appropriate admissions committee in the College of Health Professions.

The program will be administered by the SUNY Upstate Medical University’s Office of Student Admissions.