International students with the intention of returning to the U.S. in F-1 status should travel outside the U.S. only if they carry the required documents. The following documents are needed to re-enter the U.S. after travel abroad for less than 5 months:

- Passport that is valid for at least 6 months into the future after your date of re-entry
- Valid F-1 (or F-2 for dependents) visa stamp in passport
  - Canadian students are not required to have an F-1 visa stamp.
- Current I-20 with a valid signature from the PDSO (Dr. Marsha Cornelius) or a DSO (Ms. Erin Longo, Ms. Megan Croft, or Ms. Stephanie Lawhorne).
  - Do you already have a valid travel signature? Look at the second page of your I-20; signatures are valid 1 year from the date they are signed (students on OPT are strongly recommended to have a signature dated within 6 months if they travel outside the U.S.).
  - If you need a new DSO signature, bring your most recent I-20, passport, and I-94 to your appointment.
- Proof of financial support that is less than one year old (bank statements, scholarship letter, etc.)
  - Bank statements should be in your name or be accompanied by an original letter of support from the person whose name is on the statement.
  - If you have support from the college or a sponsor, it is recommended that you have a document on the organization’s letterhead that details your funding.
  - If you have already paid tuition for the upcoming semester, you may be able to obtain documentation from the Student Accounts office.
- Most recent I-94 Departure Card
  - Having this document will facilitate your re-entry if re-entering through a land port of entry (POE); if you are flying, your I-94 is processed electronically. Foreign visitors to the U.S. arriving via air or sea no longer need to complete paper Customs and Border Protection Form I-94 Arrival/Departure Record. Those who need to prove their legal visitor status—to employers, schools/universities or government agencies—can access their CBP arrival/departure record information online at https://i94.cbp.dhs.gov/I94/consent.html?jsessionid=sJh7XzzZ64R19sbx5DV69JdGvslpTQWp7v9NTp9gFMX93HpTzTX2I1768450103.
  - Always check your I-94 before leaving the inspection area to verify that it was marked “F-1” and “D/S.”
    - Canadian Students: Often, the I-94 will not be removed from your passport when you leave the U.S., and you will not receive a new one upon re-entry. That is okay, but if the I-94 card is removed, remember to get one with the proper designation of “F-1, D/S” when you re-enter the U.S.
  - Students should never enter the U.S. in tourist immigration status. If your I-94 is marked with anything other than “F-1, D/S” (F-1, duration of status), then contact a DSO right away.
- Proof of enrollment: certificate of enrollment (free) or transcript ($5.00 fee)
  - You can order these from Registrar’s Office, 3rd Floor Whipple. Please be sure to order at least 1 week prior to your planned departure. DO NOT wait until the last minute or you may not be able to obtain the paperwork until after your departure date.

**Submitting your request for travel signature to the PDSO**

- Can be done 2-4 weeks in advance of your trip
- If you are returning from your trip in the next semester (for example, if you are traveling over the semester break and will return in January), then **you must first pre-register for classes** before we can sign your I-20 for travel.
- You must otherwise be eligible for travel (includes maintaining status and eligibility to return to MSC).

**Morrisville State College Contact Information:**

<table>
<thead>
<tr>
<th>Dr. Marsha Cornelius</th>
<th>Stephanie Lawhorne</th>
<th>Erin Longo</th>
<th>Megan Croft</th>
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</thead>
<tbody>
<tr>
<td>PDSO/International Advisor</td>
<td>DSO/Dir. of Academic Support</td>
<td>DSO/Admissions</td>
<td>DSO/Admissions</td>
</tr>
<tr>
<td>AEC Library</td>
<td>AEC Library</td>
<td>2nd Floor Whipple</td>
<td>2nd Floor Whipple</td>
</tr>
<tr>
<td>315.684.6031</td>
<td>315.684.6067</td>
<td>315.684.6046</td>
<td>315.684.6046</td>
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</tbody>
</table>

**University Police** * Brooks Hall * 315.684.6410